

NorthWood Student-Athlete Handbook

This handbook has information about the NWHS Athletic Code, criteria for earning a letter in each sport, NorthWood Student Athletic Trainer Aid Award System, Cheerleading Awards System, and eligibility rules.

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SECTION 1

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Section 1 - NorthWood High School Code of Conduct for Athletes

A. **Philosophy:**

1. NorthWood High School believes athletics to be an integral part of a student's education. Values and lessons learned benefit that person in his or her future adult life. Participation in high school athletics is a privilege, not a right, which carries with it varying degrees of honor, responsibilities, and sacrifices. Realizing that the athletes including managers, student trainers, student statisticians, and cheerleaders represent their school and the student body. It is the athletes' duty to conduct themselves on and off the field of play in a manner that is becoming to themselves, their team, the NorthWood High School student body, and the Wa-Nee Community.

B. **Administration**

1. IHSAA BY-LAWS (Rule 8-1): The following is in conjunction with the Indiana High School Athletic Association Constitution which states: "Contestant's conduct, in and out of school, shall be such as (1) not to reflect discredit upon their school or the Association, or (2) not to create a disruptive influence on the discipline, good order, moral or educational environment in the school. It is recognized that principals, by the administrative authority vested in them by their school corporation, may exclude such contestants from representing their school."
2. Note: This Student-Athlete Handbook is based in significant part of policies adopted by the Board of School Trustees and Administrative Guidelines developed by the Superintendent. Those Board Policies and Administrative Guidelines are incorporated by reference into the provisions of this Handbook. The Policies and Administrative Guidelines are periodically updated in response to changes in the law and other circumstances. Therefore, there may have been changes to the documents reviewed in this Handbook since it was printed. If you have questions or would like more information about a specific document, contact the NorthWood High School Athletic Office or access the document on the athletic website: www.gonwpanthers.com.

C. **Consent and Release Certificate – IHSAA BY-LAWS (Rule 3-10)**

1. EVERY athlete MUST have the IHSAA Physical Exam Form, which is now referred to as the IHSAA Pre-Participation Evaluation and the Consent, Acknowledge and Release Form.
2. This form should be completed and on file with the Athletics Office EACH school year between April 1st &/or PRIOR to their first practice. A student-athlete may NOT practice without this.
3. With the adoption of Limited Contact Practices (LCP) by the IHSAA, a completed IHSAA Pre-Participation Evaluation and the Contest, Acknowledge and Release Form must be submitted prior to participation in LCP.

D. **Scholarship-Academic Requirements – IHSAA BY-LAWS (Rule 18)**

1. To be eligible scholastically, student-athletes must have received passing grades and earned credit at the end of their last Grading Period in School in at least Seventy percent (70%) of the maximum number of full credit subjects that a student can take and must be currently Enrolled in at least Seventy percent (70%) of the maximum number of full credit subjects that a student can take.
 - a. The preceding notwithstanding, a student-athlete must have been Enrolled in a minimum of Four (4) full credit courses during the last Grading Period and must be Enrolled in a minimum of Four (4) full credit subjects (or the equivalent) during the current Grading

- Period.
- b. Vocational and Special Education School Credits may be used for the purpose of establishing eligibility.
 - c. Virtual Course Credits may be earned as long as they are taken concurrently with a student's regular classes and the total number of Virtual Courses enrolled in and attended by a student during a Grading Period does not exceed Thirty percent (30%) of a student's total course load.
2. Trimester grades take precedence over six-week grades.
 3. Student-Athletes gain eligibility or lose their eligibility in a sport for academic reasons on the eligibility date on file with the IHSAA.
 - a. 6 Certification Dates:
 - i. Tri-1 6-Week Grade
 - ii. Trimester 1 Final Grade
 - iii. Trimester 2 6-Week Grade
 - iv. Trimester 2 Final Grade
 - v. Trimester 3 6-Week Grade
 - vi. Trimester 3 Final Grade
 - b. Student-Athletes will be considered ineligible once grades are processed by the Dean of Secondary Education and the Athletic Office. Student-Athletes have 10 days following the certification date to rectify grades and eligibility issues; however, this is dependent on the discretion of the course instructor and are by no means obligated to waiver from their classroom syllabus rules and standards.
 4. All first trimester freshmen are academically eligible to participate in athletics during the first trimester grading period. Thereafter, students are subjected to following the aforementioned Scholarship-Academic Requirements.

E. **General Rules:**

1. **Attendance:**
 - a. Student-Athletes are required to attend school the final (2) periods (4th & 5th periods) of each day in order to be eligible to participate in practice or contests, unless excused by the Principal or his/her designee. Exemptions: School-sponsored educational field trips, doctor's appointments, or other legitimate reasons which may be granted.
 - b. Student-Athletes are expected to be in their 1st period class the day following a meet or contest.
2. **Citizenship & Suspension:**
 - a. Athletes shall be governed by local and state laws, IHSAA regulations, NorthWood Code of Conduct for Student-Athletes, and the NorthWood High School Student Handbook. They shall not use/abuse alcoholic beverages, tobacco products, illegal narcotics, unlawful substances (including but not limited to marijuana or THC-like substances), anabolic steroids, any other foreign substance identified by the IHSAA as a performance enhancing substance or commit acts of vandalism, violence, theft, or cheat academically. Penalty will be governed by the Code of Conduct which basically states that the athlete will be suspended for 1/3 of the season for his/her first offense, 2/3 of the season for his/her second offense, 1 year or 365 days from the date of involvement for the third offensive. **Subsequent offenses will result in athletic ineligibility for the remainder of the student-athlete's high school career.**
 - b. If student-athletes are suspended from school, they will be ineligible for all practices and

- will be ineligible for contests during the term of suspension.
- c. Reference Paragraph I “Athletic Code Enforcement”
3. Establishing Team Rosters:
- a. The coaching staff has been hired for their knowledge and expertise in each particular sport. It is at the discretion of each sport’s coaching staff to decide who will be the members of the team. It may be necessary to “cut” athletes after trying out for a particular team. Team members may be dropped from a squad anytime during the season for disciplinary reasons violating training rules, etc. Rosters are very essential in determining scholastic eligibility lists.
4. Equipment:
- a. Athletic uniforms & equipment are the property of NorthWood High School. This equipment should be worn or used only during NWHS athletic contests or practices. All athletic equipment must be returned promptly in clean & good condition when called for, and missing items financially replaced at that time. A student-athlete who willfully neglects to turn in athletic equipment will be ineligible for all athletics until he/she returns the equipment, or makes restitution, and is in good standing with the Athletic Department.
5. Dropping a Sport:
- a. Any student-athlete quitting a team will forfeit their athletic award in that sport for that season. In addition, they shall not be permitted to participate in another sport until the season of the sport they have dropped is completed. The only exception being by mutual consent and agreement of both coaches involved, plus the Athletic Director.
6. Practice Regulation & Vacation Practices:
- a. Pre-Participation Practice IHSAA BY-LAWS (Rule 50) states “prior to the date of a student’s participation in the student’s first Contest of the Season in a sport, the student must attend and actively participate in Ten (10) Pre-participation Practices sessions under the direct supervision of the high school coaching staff of that sport.” Five (5) practice within the ten (10) need to be consecutive. Exception is given to Girls Golf, who only need Two (2) Pre-participation Practice sessions.
- i. EXCEPTION: Girls Golf only needs Two (2) Pre-participation Practice sessions.
- ii. EXCEPTION: A student moving directly (within One (1) week) from One (1) sport season to the next sport season is eligible to participate in a Contest in a sport during the next sports season after completing, prior to the date of the student’s first Contest of the next season, Five (5) Pre-participation Practice sessions under the direct supervision of the high school coaching staff in that sport.
- iii. Only One (1) practice per day will count toward the total ten practices.
- b. Student-Athletes are expected to attend ALL practices, as well as be punctual in attending practice if he/she expects to play. Illness or other extreme emergencies are the only acceptable reasons for missing practice. The student-athlete or parent should always inform the Coach when he or she knows that it will be impossible to attend a scheduled practice. PRACTICE SCHEDULES WILL BE MADE OUT AND ATHLETES WILL BE INFORMED AS TO TIMES OF THEIR PRACTICE BY THEIR COACH.
- c. Each coach will set the practice/game attendance policy for his/her sport in regard to family vacations, Christmas or Spring Vacation, or to college visitations. Student-Athletes will be expected to honor these schedules.
- d. The IHSAA BY-LAWS (Rule 9-14) outlines that Practice Attendance is Required. If during the Practice Season, Contest Seasons or Tournament Series, Eight (8) to Fourteen (14) consecutive days of are missed (excluding Sundays), Four (4) consecutive practices are required to return to competition. If more than Fourteen (14) consecutive days are missed

(excluding Sundays), Six (6) consecutive practices are required to return prior to competition.

- i. "Days" are considered Monday-Saturday during the Practice Season, Contest Season, or Tournament Series. Days are counted regardless of a scheduled practice or contest. It is considered as a day of opportunity by the IHSAA. This means coaches may schedule practices in and around Fall, Winter, Spring Breaks so that students do not jeopardize eligibility due to consecutive days missed.
- ii. Pre-Game Warmups do not count as a Practice Session.
- iii. The final practice session cannot be completed the same day of a return to contest. Example: Student-Athletes final return to play practice is held Friday morning. Student-Athlete cannot play in the contest Friday night. Student-Athlete would be eligible for competition starting on Saturday.

7. Deadline for participation:

- a. The deadline for reporting for participation in a sport after a suspension is the first day that the IHSAA authorizes practice to start for that sport, or the first practice which a coach has called for that sport.

8. Awards Night:

- a. Awards nights (Fall, Winter, & Spring) are held to honor teams & team members. All student-athletes are REQUIRED to attend the awards night honoring their sport, unless excused by the coach, to finish the season in good standing. Awards and participation points may be withheld for not attending this event. **The awards night is the official end of the season.**

9. Student-Athlete Transportation

- a. All student-athletes will travel to and return from athletic events in school sponsored transportation (school bus or minibus). The exception to this ruling is as follows:
 - i. Student-Athletes must submit the Student-Athlete Permission Slip for Game Transportation & obtain approval by *both* the Coach & Athletic Director.
 - ii. Student-Athlete MUST then return home from away contests with their parent(s) or guardian(s).
 - iii. Final approval is at the discretion of the Head Coach in case he/she decides a team-meeting needs to be held on the school bus/minibus upon returning to school.
- b. Some practices occur off campus that require student-athletes to provide their own transportation. Students are NOT permitted to transport other students unless:
 - i. Student-Athletes have submitted the Student-Athlete Transportation Permission Slip giving permission to transport another student-athlete.

F. Individual Team Rules:

1. Student-Athletes must remember that each Head Coach may choose to establish additional training rules & regulations that apply to his or her specific team. These may be more stringent than what this policy calls for, provided they are reasonable, lawful, and not in conflict with the policies and regulations of the school and School Corporation. Student-Athletes are expected to observe these rules, as well as, any listed here.

G. NorthWood High School Athletic Drug Testing Program:

1. Students involved in extracurricular activities and/or driving to school will be subject to random drug screening throughout the year. Additional areas for drug testing which are allowable by law may be added.
2. In order to participate in athletics, all student-athletes *must* sign the drug-testing waiver.

3. The principal's office oversees the drug-testing program, and the authorized testing agent will work with the principal's office to coordinate the testing program.
 4. In the event a test is positive, the authorized testing agent will notify the principal's office. Once the principal's office has received written confirmation from the testing agent, the parent(s), student athlete, Athletic Director, and the Head Coach will be notified, and appropriate action will be taken. The principal's office may be contacted for more specific information concerning the drug-testing program.
- H. Alcoholic Beverages, Tobacco Products, Anabolic Steroids, and Controlled Substances (Drugs):
1. Because of the use of alcohol, tobacco, steroids, and other non-prescription drugs is regarded as detrimental to good health, all student-athletes are expected to establish habits that are compatible with good conduct and serve as a good example for others to follow.
 2. **Abstinence is a twelve (12) month vigilant responsibility of the athlete.**
 - a. Tobacco Products:
 - i. Student-Athletes shall not be in possession of or use tobacco products.
 - b. Alcoholic Beverages:
 - i. Student-Athletes shall not be in possession of or consume any alcoholic beverage.
 - c. Controlled substance (drugs) & Anabolic Steroids:
 - i. Student-Athletes shall not possess, use, transmit, or be under the influence of any controlled substance, or anabolic steroids.
 - d. Paraphernalia:
 - i. Possession of drug paraphernalia, such as e-cigarettes, dab pens, vapes, pipes, rolling papers, clips, and other devices is strictly forbidden.
 - e. Prescription Medicine:
 - i. Student-Athletes are required to check in all authorized medication, and/or medical prescriptions with the Assistant Principal, School Nurse, and/or Athletic Trainer; hence, school officials are aware of potential medication health problems of the student and recognizes that authorized medication is in the building.
 - f. Proximity Rule
 - i. If a student-athlete is in close proximity to unlawful or illegal activity, he/she may be subject to an athletic code violation.
- I. Athletic Code Enforcement:
1. Vandalism, violence, theft, and cheating academically are not acceptable behavior for NorthWood student-athletes. Discipline for these violations will be handled using the following guidelines.
 - a. The Athletic Director will be notified by the Principal, Vice Principal, or School Resource Officer of any of the above-mentioned violations.
 - b. The Athletic Director will notify the head coach and work with the Vice Principal, and/or Principal, and/or School Resource Officer to administer the appropriate discipline for the above violations.
 - c. In extreme cases, individuals involved in vandalism, violence, theft, or cheating will be suspended for one-third of their sport season.
 - (i) Extreme cases of vandalism, violence, and theft will be determined by law enforcement's involvement regarding any issue. This does not include our School Resource Officer unless it is outside the scope of their regular daily duties/responsibilities within the school day and school hours.
 - (ii) Extreme cases of cheating will be determined by the number of individuals involved,

the weight of the assignment/exam, and the teacher's willingness to work with the student-athlete.

(iii) In minor cases, individuals involved in vandalism, violence, theft, and cheating will be suspended for 1 athletic contest.

1. If an individual has served a suspension for a minor offense and is involved in vandalism, violence, theft, or cheating again, that individual will then be suspended for one-third of their sport season. The third offense will be two-thirds of their sport season. The 4th offense will be 365 days.

2. First Offense:

- a. The use of alcoholic beverages, tobacco products, steroids, or illegal narcotics (ANY OTHER ADDITIONAL OFFENSES – INFRACTIONS LISTED ABOVE) will result in an automatic suspension from participation in athletic events for 1/3 of the allowed IHSAA contests for that sport (or scheduled events for Student-Athletic Trainers and/or Cheerleaders). Practice for the ineligible student-athlete who is under an athletic code suspension is at the discretion of each Head Coach & Athletic Director.
 - i. Reference Paragraph J for Determination of Percentages for each sport.
 - ii. In the event of a first offense, the student-athlete will serve a suspension for 1/3 of the current sport's season. If the 1/3 of a season suspension is not fulfilled in the current sport's season, then the unserved percentage will be served in the student-athlete's next sport's season.
 - iii. If the offense occurs out of season, the same disciplinary action will be followed. The violation may be served in any sport based on the discretion of the next sport or receiving head coach, however, the season must be completed in good standing.

3. Second Offense:

- a. The use of alcoholic beverages, tobacco products, steroids, or illegal narcotics will result in an automatic suspension from participation in athletic events for 2/3 of allowed IHSAA contests for that sport (or scheduled events for Student-Athletic Trainers and/or Cheerleaders). Practice for the ineligible student-athlete who is under an athletic code suspension is at the discretion of each Head Coach & Athletic Director.
 - i. Reference Paragraph J for Determination of Percentages for each sport.
 - ii. In the event of a second offense the athlete will not be considered in good standing and, therefore, will forfeit all awards & monogram-letter for that sport season as well as serve suspension for 2/3 of the current sport's season.
 - iii. If the 2/3 of a season suspension is not fulfilled in the current sport's season, then the unserved percentage will be served in the athlete's next sport's season.

4. Third Offense:

- a. The third offense for the use of alcoholic beverages, tobacco products, steroids, and illegal narcotics will result in suspension for a minimum of (1) calendar year from time of determination of involvement. No practice, in-season or out-of-season, will be allowed with any team.

5. Fourth Offense:

- a. The fourth offense for the use of alcoholic beverages, tobacco products, steroids, illegal narcotics will result in the student-athlete being ineligible to participate in any sport for the remainder of his or her high school career.

J. Computing Percentage of the Season:

1. Rule 15, Participation, defined as beginning with 1st IHSAA authorized season contest date which includes the preseason scrimmage (against another opponent) in each sport & terminating when defeated in IHSAA tournament play. To determine one-third (or two-thirds if applicable) of a sport season, count each regularly scheduled contest, ending with the first contest in the Sectional Tournament. Then compute one-third (or two-thirds if applicable) of the season. The fractional portion (if any) will not be considered a contest.
2. Athletic Contest Chart

Sport	Max. No. Scheduled and Played	Calculations
Athletic Trainer	*TBD	Includes any or all contests based on student involvement with any or all seasons of Athletic Training.
Baseball	30	Includes 1 pre-season game, 28 regular season games, and 1 sectional game.
Basketball	24	Includes 1 pre-season scrimmage, 22 regular season games, and 1 sectional game.
Cheerleading	*TBD	Includes any or all contests based on student-athlete involvement with Fall/Winter Sideline Cheer and/or Competition Cheer.
Cross Country	15	Includes 14 regular season meets and sectional meet.
Football	11	Includes 1 pre-season scrimmage, 9 regular season games, and 1 sectional game.
Golf	19	Includes 18 regular season matches and sectional.
Gymnastics	17	Includes 16 regular season meets and 1 sectional meet.
Soccer	18	Includes 1 pre-season scrimmage, 16 regular season matches, and 1 sectional match.
Softball	30	Includes 1 pre-season game, 28 regular season games, and 1 sectional game.
Swimming	19	Includes regular season meets and sectional meet.
Tennis	*24	Includes pre-season match, 22 regular season matches, and 1 sectional match. *Regular season matches are subject to change due to tournament/invitational participation by team.
Track	*17	Includes 16 regular season meets and 1 sectional meet. *Any HSR or Indoor contests may be added if applicable.
Unified Football	11	Includes 10 regular season games and 1 sectional.
Unified Track	17	Includes 16 regular season meets and 1 sectional.
Volleyball	*35	Includes 1 pre-season scrimmage, 1 sectional match, and *33 potential regular season matches. *Regular season matches are subject to change due to tournament/invitational participation by team.
Wrestling	*37	Includes regular season matches, individual invitationals, and sectional. *Regular season matches are subject to change due to tournament/invitational participation by team.
**Calculations are subject to change due to the amount of games that are officially scheduled. Previous numbers are considered maximum numbers but teams have the ability to set their schedule less that maximum.		

K. Investigative Procedure:

1. The Principal, Athletic Director, and Coaches shall enforce all rules and regulations described

in the NorthWood High School Code of Conduct for Student-Athletes, and all rules set forth in the IHSA By-Laws and Articles of Incorporation. Any alleged violations of the rules shall be reported to the student-athlete's present Head Coach and Athletic Director. If the student-athlete is not participating at the present time, the allegations shall be reported to the Athletic Director and Head Coach of the next sport in which the athlete would normally participate. The Vice Principal and/or Athletic Director and/or Student Resource Officer will conduct an investigation. They will then decide whether or not to suspend the student-athlete from participation in athletic events. The Athletic Director will notify the parent(s)/guardian(s) by letter if a suspension is issued.

L. Compassion Amendment:

1. A student-athlete found to be in violation of Section 1, Paragraph I, Subsection 1-8, may elect to have his/her punishment waived by qualifying for entering, and successfully complying with all requirements of substance dependency counseling.
2. **The athlete MUST request the use of this amendment PRIOR to being in violation of the Athletic Code.** This option can be utilized only ONCE during the student's four-year career. If dependence is confirmed by a drug assessment, the self-help program of tobacco, alcohol and/or drug counseling may begin. The program entered must be on the list of approved programs available in the high school athletic director's office. Expenses for the program are the responsibility of the athlete or his/her parent(s) or guardian. While attending and being in good standing in an approved self-help program under this option, a student-athlete may participate in athletics. A treatment report will be submitted to the Athletic Director on a periodic basis. A verification from the professional treatment agency will be submitted when the student-athlete has completed the terms of the dependency treatment. If all obligations of the self-help program are not timely met, the student-athlete will be considered in violation of this clause and will be suspended for the appropriate amount of time as outline in Section J and shall commence from the date of deemed rejection rather than the original date of the infraction.
3. The revised code reaffirms the school's commitment to strict discipline of those who violate the Code, particularly the rules prohibiting the use of tobacco, alcohol, or drugs. However, student-athletes who have a tobacco, alcohol, or drug problem are encouraged to enroll in programs to address these problems. The School Board, athletic coaches, and administration believe the school has an obligation to work with student-athletes who have tobacco, alcohol, or drug problems.

M. Summary:

1. The student athlete is expected to conduct him or herself in a manner befitting the outstanding pride that has become a tradition of NorthWood High School.

Section 2

- A. Criteria for earning a letter in each sport
- B. Athletic Department Awards System
- C. NorthWood Student Athletic Trainer Aide Award System
- D. Cheerleading Awards System
- E. Student Activity Bus

A. **Criteria for Earning a Letter**

1. **Football**

- a. Participate in one-half of the varsity quarters
- b. An honorary letter may be given to a senior who has been in football all four years in high school if the coach thinks he or she merits a letter.
- c. Finish season in good standing.

2. **Basketball**

- a. Participate in one-fourth of the total varsity quarters prior to the sectional tournament.
- b. An honorary letter may be given to a senior who has been in basketball all four years in high school if the coach thinks he or she merits a letter.
- c. Finish season in good standing.

3. **Track**

- a. Earn an average of one and one-half points per varsity meet.
- b. Score in the sectional meet. Relay Team must finish no lower than 2nd.
- c. Score in the conference meet. Relay team must finish no lower than 2nd.
- d. An honorary letter may be given to a senior who has been in track all four years in high school if the coach thinks he or she merits a letter.
- e. Qualify for a sectional meet and meet sectional standards set by staff.
- f. Finish season in good standing.

4. **Baseball & Softball**

- a. Participate in at least one-third of the varsity innings played.
- b. An honorary letter may be given to a senior who has been out of been in baseball or softball all four years in high school if the coach thinks he/she merits a letter. An inning is defined as an inning which a player gets in, regardless of how long he or she plays. An inning pitched is worth one and one-half (1.5) innings toward a letter.
- c. Finish season in good standing.

5. **Cross Country**

- a. Be a running team member in the annual conference meet.
- b. Or be a running team member in the sectional meet.
- c. Or finish in the top twelve in at least 50% of all dual meets or meets scored as dual meets.
- d. An honorary letter may be given to a senior who has been in cross country all four years in high school if the coach thinks he or she merits a letter.
- e. Finish season in good standing.

6. **Golf**

- a. Earn an average of two points per varsity meet.
- b. Finish in the top one-third in the sectional meet.
- c. Or finish in the top twelve in at least 50% of all dual meets or meets scored as dual meets.
- d. Be one in the four member on the golf team that qualifies for the state meet.
- e. Participate in at least five varsity matches in order to qualify for a letter. Girls must participate in one-fourth of the varsity matches.
- f. An honorary letter may be given to a senior who has been in golf all four years of high school if the coach thinks he or she merits a letter.
- g. Method of earning points:

1. Participation in the match – 1 point
 2. Low medal score (low total score). – 5-4-3-2-1 points
 3. Number 1 is worth 5 points, number 2 is worth 4 points, number 3 is worth 3 points, number 4 is worth 2 points, and number 5 is worth 1 point.
 4. Finish season in good standing.
7. Tennis
 - a. Participate in more than one-half of the varsity matches.
 - b. An honorary letter may be given to a senior who has been in tennis all four years of high school if the coach thinks he or she merits a letter.
8. Wrestling
 - a. Participate in more than one-half of the varsity matches.
 - b. An honorary letter may be given to a senior who has been in wrestling for all four years of high school if the coach thinks he or she merits a letter.
 - c. Finish the season in good standing.
9. Swimming
 - a. Earn an average of 4 points per varsity meet.
 - b. Score in the sectional or conference meet. Top 12 places in individual events or top six places in relays.
 - c. An honorary letter may be given to a senior who has been in swimming all four years of high school if the coach thinks he or she merits a letter.
 - d. Finish the season in good standing.
10. Volleyball
 - a. Participate in one-third of the total games played in the varsity season.
 - b. An honorary letter may be given to a senior who has been in soccer all four years of high school if the coach thinks he or she merits a letter.
 - c. Finish the season in good standing.
11. Soccer
 - a. Participate in one-third of the total varsity halves played prior to the sectional tournament.
 - b. An honorary letter may be given to a senior who has been in soccer for all four years of high school if the coach thinks he or she merits a letter.
 - c. Finish the season in good standing.
12. Managers
 - a. Same points as athletes when designated by coach.
 - b. Jackets for manager are designated as managers.
 - c. Finish the season in good standing.

B. Athletic Department Awards System

1. Awards System for Athletic Jacket and Incentive Awards:
 - a. NorthWood High School athletes are expected to abide by the Athletic Code of Conduct, present themselves as ladies or gentlemen in & away from NorthWood (See Philosophy Section 1), and must complete any particular sport season in good standing in the eyes of NorthWood High School coaching staff before being considered for any award.
2. Athletic Awards:
 - a. The athlete will be given a sport name plate *and* a chevron when the first letter is earned in a sport.
 - b. The athlete will receive chevrons with bars, and sport nameplates for each additional varsity letter awards they receive.

- c. Athlete must finish the season in good standing to receive this award.
- 3. Athletic Jacket and Athletic Trainer's Jacket:
 - a. The athletic jacket and trainer's jacket, with a letter, may be purchased by the athlete or trainer through the athletic office. The athlete may purchase his or her jacket after accumulating 7-letter points. The athletic trainer must fulfill the Head Trainers award system requirement that are stipulated in hours of service and seasons to attain his or her jacket.
 - b. A letter earned in any sport will be worth (4) points toward an award jacket. Cheerleading earns 2 points toward an award jacket.
 - c. An athlete who participates in a sport, but does not letter and finishes the season in good standing will be awarded one (1) point for participation to be used toward the jacket.
 - d. Award Jackets can be ordered after respective awards banquet.
 - e. Boys' & Girls' Jackets – red wool body with black leather or vinyl sleeves with a red-black chenille block letter.
 - f. Athletic Trainer's Jacket – red and black wool body with black leather sleeves with a black chenille block letter.
 - g. Athlete or student trainer must finish the season in good standing to receive the jacket award.
- 4. Incentive Awards:
 - a. To give added incentive above the Athletic Jacket Award for athletic participation, the Following incentive awards will be given at Senior Awards Night:
 - 1. Plaque – 30 points
 - 2. Blanket – 35 points
 - b. The total points for each athlete will be based on four years of athletic participation.
 - c. Any Senior Athlete who received a major letter is entitled to a 2-yr. "Letterman's Pass" which honors entry to all NW athletic events excluding NLC & IHSAA Tournaments.
- 5. Honor Patches and Rings for players, cheerleaders, and trainers:
 - a. NorthWood High School authorized patches and Athletic Honor Patches earned by individuals when selected to an All-Northern Lakes Conference First Team, All-NLC Honorable Mention, All-State, All-State Honorable Mention, or North All-Star Team should be on the athletic award jacket. **Only NLC, State, and State Coaches Association Athletic Awards may be worn on Athletic Jackets as well as awards authorized by NWHS.**
 - b. Type of patch ordered and presented will signify highest type of honor attained.
 - c. Athletes competing and earning a patch in more than one sport may wear a single patch for each sport in which he or she has earned the award.
 - d. A student athlete may only receive an award in a sport that they have competed in.
 - e. Student Athletic Trainers may receive patches and rings in these sports only: Basketball and Football. The granting of these awards is at the discretion of the Head Athletic Trainer.
 - f. Four Types of Honor Patches:
 - 1. A 4 ½" diameter size chenille patch will be awarded for a SINGLE TEAM or INDIVIDUAL HONOR in a given sport.
 - 2. Boys – Red Chenille Body, Black letters, White Felt Border, Yellow Sport Insert.

3. Girls – Black Chenille Body, Red Letters, White Felt Border, and Yellow Sport-Insert.
- g. The head coach and Athletic Director will determine which athletes are eligible for patches.
- h. Rings – The Athletic Department will work through the Captain's Club to solicit the funds for the purchasing of RINGS for STATE CHAMPS and RUNNER-UP STATE CHAMPS as directed by the IHSAA through the ring company designated by the IHSAA.

C. NorthWood Student Athletic Trainer Awards System

1. The NorthWood Student Athletic Trainers Awards System is based on the total number of athletic training-related-work-hours that a student performs and the quality of work that a student performs each year.
2. Awards Progression:
 - a. 100 hours...participation point
 - b. 300 hours...1st letter
 - c. After the initial 300 hours, the student trainer will receive a letter for each additional 200 hours.
 - d. All hours must be verified by the Head Athletic Trainers and/or Assistant Athletic Trainer.
3. Special Awards***:
 - a. Most Valuable Student Athletic Trainer Award.
 1. Each year, a Most Valuable Student Athletic Trainer Award may be presented.
 - b. Most Improved Student Athletic Trainer Award.
 1. Each year, a Most Improved Student Athletic Trainer Award may be presented.
 - c. ***A Student Athletic Trainer will be required to work at least two (2) sport seasons to be eligible for any of the above awards.
4. All awards are decided upon by the Head Athletic Trainer and/or Assistant Athletic Trainer and will be presented at the Spring Sports Awards Night.

D. Cheerleading Awards

1. Points

GRADE LEVEL	POINTS:
Freshman	1 point per season – Earn 2 points for the year
Junior Varsity (JV)	1 point per season – Earn 2 points for the year
Varsity	2 points per season – Earn 4 points for the year
Summer Competition Points	Earn 1 point per summer for participation in competition activities.

2. Cheerleading Jacket: To receive a jacket, a cheerleader must have 7 points and be a varsity cheerleader. Year-End Cheerleader Awards:

Most Valuable Cheerleader – MVP Plaque	Captain
4-Year Cheerleading Award – Leaping Panther Plaque	Outstanding Tumbler Award
Mental Attitude Award – Panther Head Plaque	Outstanding Jumper Award
Most Improved Cheerleader – Leaping Panther Plaque	Overall Spirit Award

3. Chevrons will be awarded for each year of participation but only after receiving a jacket.

Nameplate & cheerleader monogram will also be awarded after receiving a jacket.

E. Student Activity Bus:

1. The purpose of the Activity Bus is to provide a service for the parents of NorthWood students and athletes. In order to justify the expense of this form of transportation, a minimum of 15 students must ride the bus daily.
2. The bus will leave NorthWood High School at 5:30 pm Monday through Friday after athletic practices from the Senior Parking Lot south of the pool. The bus will drop off the students at NorthWood MIDDLE School at 5:40 pm & the Wakarusa Library at 5:50 pm, Monday through Friday.
3. The bus will leave on time. The driver will NOT wait. All coaches are aware of the scheduled departure time, so practices will end on time. Students will be dropped off at one of the two above locations. The bus will not wait for parents to come and pick students up. Please be prompt because there will not be provisions for your student to get inside if the weather is adverse.

Section 3

- A. NorthWood High School Consent to Treat Form**
- B. Beacon Consent to Treat Form**
- C. NorthWood High School Drug Education and Testing Consent Form**
- D. NorthWood High School Athletic Insurance Waiver Form**
- E. Student Accident Coverage Enrollment**
- F. Participant and Parent Athletic Acknowledgment**
- G. Student Athlete Game Transportation Permission Slip**
- H. Student Athlete “Riding with Student Athlete” Permission Slip**
- I. Athletic & Fine Arts Conflict Policy Waiver**

STUDENT'S NAME-LAST: _____ FIRST: _____ MI: _____
 GRAD YEAR: _____ BIRTH DATE: _____ SPORT(S): _____
 ADDRESS: _____
 CITY: _____ STATE: _____ COUNTY: _____ ZIP: _____
 MOTHER'S/LEGAL GUARDIAN NAME: LAST: _____ FIRST: _____
 MOTHER'S/LEGAL GUARDIAN PHONE: _____ (home/cell) _____ (work)
 MOTHER'S/LEGAL GUARDIAN EMAIL: _____
 FATHER'S/LEGAL GUARDIAN NAME: LAST: _____ FIRST: _____
 FATHER'S/LEGAL GUARDIAN PHONE: _____ (home/cell) _____ (work)
 FATHER'S/LEGAL GUARDIAN EMAIL: _____
 LIVES WITH: _____
 FAMILY DOCTOR: _____ PHONE: _____
 INSURANCE COMPANY NAME: _____ POLICY #: _____

____ **YES** **I/We DO** authorize the evaluation and/or treatment of my/our student athlete by the NorthWood Team Physician and/or Athletic Trainer.

____ **NO** **I/We DO NOT** authorize the evaluation and/or treatment of my/our student athlete by the NorthWood Team Physician and/or Athletic Trainer.

I/We, _____, provide consent to any NorthWood Athletic Department Official (Team Physician, Athletic Trainer, or Coach) to provide any emergency medical treatment or forward said treatment to a medical facility in the event that said patient/athlete sustains a life-threatening or serious injury while participating under his/her directions. Every attempt will be made to clear any treatments of serious injuries with the parents first. HOWEVER, in the case of serious LIFE THREATENING injury, where emergency medical treatment is necessary immediately and contact with the parent is not possible, I **DO CONSENT THAT ANY NECESSARY MEDICAL TREATMENT OR ACTIONS BE PERFORMED TO ENSURE THE WELL BEING OF MY/OUR STUDENT ATHLETE.**

_____ PARENT/LEGAL GUARDIAN SIGNATURE	_____ DATE
--	---------------

____ **YES** **I/WE DO** authorize the NorthWood Team Physician and/or Athletic Trainer to dispense non-prescription medication (Tylenol, Advil, etc.) to my/our student athlete if needed.

____ **NO** **I/WE DO NOT** authorize the NorthWood Team Physician and/or Athletic Trainer to dispense non-prescription medication (Tylenol, Advil, etc.) to my/our student athlete if needed.

CHOICE OF LOCAL HOSPITAL: _____
ALLERGIES: _____
MEDICATION: _____

*****IN CASE I CAN'T BE REACHED, CALL:

NAME _____ PHONE # _____

NAME	PHONE #
------	---------



Consent to Treat Form

I, _____ legal representative/guardian of,
_____, born _____, do hereby
consent to any medical care/treatment determined by the sports medicine staff to be necessary for the
welfare of the participant in the event of an injury while participating in activities at NorthWood High School.
I understand that any treatment medical or surgical care that is provided to the athlete will be given only
when considered medically necessary for their health and wellbeing.

I understand that the Beacon providers who provide care may be accompanied by students participating in
Beacon sponsored training and outreach programs, and I consent to the presence of those students during
care. I further consent to the participation of those students, under the direction of Beacon providers, in
providing care and to the sharing of information about the participant and his or her care with such students.
By signing this form, I acknowledge that I have read and understand this consent. This authorization is
effective from April 1, 2022 to June 30, 2023.

Signature of Legal Representative/Guardian

Date

This additional information will assist the Sports Medicine Team at Beacon Bone and Joint Specialists

Athlete Name _____ DOB _____ Sport(s) _____

Address: _____
(Street Address)

(City)

(State)

(Zip Code)

Contact Information:

Legal Representative: _____
NAME

PHONE

EMAIL

Legal Representative: _____
NAME

PHONE

EMAIL

Physician: _____ Phone: _____

Preferred Hospital: _____

Emergency Contact: _____
(Name) (Phone #)

NorthWood High School Drug Education and Testing CONSENT FORM

1. I have received, read, and understand a copy of the NorthWood High School Athletic Code of Conduct and Drug Education and Testing Program.
2. I desire that (Student Name) _____ participate in this program and in the interscholastic athletic program at NorthWood High School and hereby voluntarily agree to be subject to its terms. I accept the method of obtaining urine samples, testing and analysis of such specimen, and all other aspects of the program. I agree to cooperate in furnishing urine specimens that may result in a 365-day suspension from athletic participation.
3. I further agree and consent to disclosure of the sampling, testing, and results provided for in this program. This consent is given pursuant to all State and Federal Privacy Statutes and is a waiver of rights to non-disclosure of such test records and results only to be extent of the disclosures authorized in the program.
4. This is to certify that the undersigned have read, understand, and agree to abide by these regulations, rules, and the rules of conduct for participants.

Student's Name: _____ Grade: ____

Student Signature: _____

Parent/Custodial Parent or Guardian Signature:

Date: _____

Sport(s): please check below

Fall: _____

Winter: _____

Spring: _____

NorthWood High School Athletic Insurance Waiver

Dear Parents/Guardians:

NorthWood High School has a continuing concern about the increasing cost of medical care. NorthWood Athletics does **NOT CARRY SUPPLEMENTAL INSURANCE FOR OUR ATHLETES.**

This program is intended to supplement your family or employer group coverage or plan. It is **NOT** designed to replace your present coverage. Please review the information contained on this sheet. It is intended to be a brief description of the coverage and is not the policy. The policy is held by the school. The coverage is for medical bills **ONLY** resulting from **ACCIDENTS** that only take place during the official play and practice of interscholastic sports. An accident is defined as an unexpected, sudden, and definable event which is the direct cause of a bodily injury, independent of any illness or congenital predisposition. Conditions which result from participation in interscholastic sports do not necessarily constitute an accident. Illnesses, disease, degeneration, and conditions caused by continued stress to a particular area of the body, and existing conditions aggravated or exacerbated by an accident or **NOT** covered.

The plan is excess coverage and payment is made only after payment has been made by the primary carrier. If you are a member of an HMO/PRO, the proper procedures outlined by that plan must be followed before this coverage has any liability. A \$250.00 deductible is applied to each claim.

Treatment by a licensed practitioner of medicine must begin within 60 days of the accident. Only expenses incurred within 52 weeks original accident are considered. All bills and insurance information must be submitted within 15 months of the date of the original accident. Benefits are determined by the **REASONABLE AND NECESSARY** charges for the geographic region.

If a claim is otherwise payable and it is denied by your family or employer group coverage or plan because your deductible has not been met, this coverage will apply, if the total charges exceed the deductible shown above.

If your son or daughter should be injured in our interscholastic sports program, report the accident to the Athletic Direct immediately and obtain an insurance form. Follow the instructions on the claim form. The claims are processed by Student Athletic Protection, Inc., of Kalamazoo, MI. If you should have any questions about the claim filing procedure, please call 1-800-232-1579.

THE FOLLOWING ITEMS ARE NOT COVERED:

1. Suicide or suicide attempt while sane; or self-destruction or an attempt to self-destroy while sane.
2. Riding a vehicle or device for aerial navigation, except as a passenger in a scheduled aircraft used for transportation of passengers.
3. Loss covered by other valid and collectible insurance or plan.
4. Hernia, in any form.
5. Sickness or disease in any form.
6. Fighting, unless as an innocent victim.
7. Expense incurred for the use of orthotics unless used exclusively to promote healing.
8. Use of electric, bio-mechanical devices.
9. Non-prescription drugs.
10. Off season physical conditioning for interscholastic sports, unless noted on the Application. The official season for each specific covered sport is the period within the dates determined by the state High School Athletic Association for the practice and play of that sport.

***I CERTIFY THAT I WILL BE PROVIDING FULL INSURANCE COVERAGE FOR MY SON/DAUGHTER WHILE PARTICIPATING IN ATHLETICS AT NORTHWOOD HIGH SCHOOL.**

Signature: _____ Date: _____

2022-2023 Student Accident Coverage

Serviced by: **K&K Insurance Group, Inc.** Phone: 855-742-3135

Remember to visit our website for faster enrollment: www.studentinsurance-kk.com
Online Enrollment—Secured Accident Coverage can be purchased any time throughout the year.

ACCIDENT ONLY COVERAGE: The Policy provides benefits for loss due to a covered Injury up to the Maximum Benefit of \$25,000 for each Injury. Provided that treatment by a qualified, licensed Physician begins within 60 days from the date of Injury, benefits will be paid for Covered Medical Expenses incurred within 52 weeks from the date of Injury up to the Maximum Benefit per service as shown below.

SCHEDULE OF BENEFITS: *Maximum Benefits Paid As Specified Below.*

Compare and Choose	Low Option Accident Only	High Option Accident Only
Maximum Benefit:	\$25,000 (For Each Injury)	\$25,000 (For Each Injury)
Deductible:	\$0	\$0
Inpatient Hospital Services		
Room & Board Expenses:	Up to \$150 per day/ Semi-private room rate	80% of Usual and Customary Charges/ Semi-private room rate
Miscellaneous Expenses:	\$600 maximum per day	\$1,200 maximum per day
Physician's Visits: (Limited to one visit per day)	\$40 first day/\$25 each subsequent day	\$60 first day/\$40 each subsequent day
Ambulatory Medical Center	\$1,000 maximum	\$1,200 maximum
Emergency Room Treatment: (Treatment must be rendered within 72 hours from the time of the injury)	\$150 maximum	\$300 maximum
Surgery (*Allowance is calculated: 100% of Usual and Customary Charges for the 1st procedure, 50% of Usual and Customary Charges for the 2nd procedure, and 25% of Usual and Customary Charges for each additional procedure when performed through different incisions/portals.)	\$1,000 maximum	\$1,200 maximum
Assistant Surgeon	100% of Usual and Customary Charges (*Allowance is calculated: 20% of the surgical maximum for the surgery performed as indicated above.)	100% of Usual and Customary Charges (*Allowance is calculated: 25% of the surgical maximum for the surgery performed as indicated above.)
Anesthesia and its Administration	100% of Usual and Customary Charges (*Allowance is calculated: 20% of the surgical maximum for the surgery performed as indicated above.)	100% of Usual and Customary Charges (*Allowance is calculated: 25% of the surgical maximum for the surgery performed as indicated above.)
Outpatient		
Outpatient Physician Visits: (Limited to one visit per day)	\$40 first day/\$25 each subsequent day	\$60 first day/\$40 each subsequent day
Outpatient X-ray:	\$200 maximum	\$600 maximum
Outpatient Diagnostic Imaging Services:	\$300 maximum	\$600 maximum
Outpatient Laboratory:	\$50 maximum	\$300 maximum
Outpatient Physiotherapy: (Limited to one visit per day. Includes acupuncture; microthermy; manipulation; diathermy; massage therapy; heat treatment; and ultrasonic treatment)	\$30 first day/\$20 each subsequent day/ 5 days maximum	\$60 first day/\$40 each subsequent day/ 5 days maximum
Ambulance Services: (Air and Ground)	\$300 maximum	\$800 maximum
Medical Equipment Rental: (Includes Orthopedic devices)	\$75 maximum	\$140 maximum
Dental Services:	\$10,000 maximum per policy	\$10,000 maximum per policy term
Prescription Drugs:	\$75 maximum	\$200 maximum
Consultant:	\$200 maximum	\$400 maximum
Replacement of Eye Glasses, Contact Lenses or Hearing Aids:	100% of Usual and Customary Charges	100% of Usual and Customary Charges

THIS IS A BLANKET ACCIDENT ONLY POLICY.

U.S. Insurance coverage is underwritten by AXIS Insurance Company under group policy form series number BACC-001-0909, et al. Coverage is subject to exclusions and limitations, and may not be available in all US states and jurisdictions. Product availability and plan design features, including eligibility requirements, descriptions of benefits, exclusions or limitations may vary depending on local country or US state laws. Full terms and conditions of coverage, including effective dates of coverage, benefits, limitations, and exclusions, are set forth in the policy.

The amount of benefits provided depends upon the plan selected; the premium will vary with the amount of the benefits selected.

THIS INSURANCE DOES NOT COORDINATE WITH ANY OTHER INSURANCE PLAN. IT DOES NOT PROVIDE MAJOR MEDICAL OR COMPREHENSIVE MEDICAL COVERAGE AND IS NOT DESIGNED TO REPLACE MAJOR MEDICAL INSURANCE. FURTHER, THIS INSURANCE IS NOT MINIMUM ESSENTIAL BENEFITS AS SET FORTH UNDER THE PATIENT PROTECTION AND AFFORDABLE CARE ACT.

Choose Your Coverage Plan: *One-Time Payment For Accident Coverage*

PLEASE NOTE - FOR COVERAGE PLANS LISTED BELOW

Coverage Effective Date: A person's coverage takes effect at the later of the date his or her completed student accident enrollment form and premium is received by the company or the effective date of the policy issued to his or her school or school district.

Coverage Termination Date: Coverage ends on the earlier of the date his or her coverage has been in force for twelve months or the first day of the next school year. All coverage ceases if the policyholder cancels the policy or when the person ceases to be an eligible person per the definition below. Termination of coverage for any reason will not affect a claim which occurs before coverage ends.

	Low Option	High Option
24-Hour Accident Around-the-clock. Before, during and after school. Weekends, vacation and all summer including summer school. School sponsored and extracurricular sports excluding High School Football.	\$112.00	\$165.00
24-Hour Accident (Summer Only Coverage) Summer begins on the first day after the school year ends. Summer ends the first day of the next school year.	\$39.00	\$51.00
At-School Accident During the regular school term, on school premises while school is in session. Direct and uninterrupted travel to and from home and scheduled classes. School Sponsored and supervised activities and sports excluding High School Football. Travel to and from school sponsored and supervised activities and sports while in a school furnished or approved vehicle.	\$30.00	\$38.00
High School Football (Full Year) Play or practice of regularly scheduled football.	\$176.00	\$293.00
High School Football (Spring Only Rates) For new players who participate in spring training and not already insured under Football Coverage. Sports seasons are defined by your state high school athletic association.	\$76.00	\$124.00
High School Football and At-School Accident (Covers all athletics)	\$206.00	\$331.00
High School Football and 24-Hour Accident (Covers all athletics)	\$288.00	\$458.00

About Your Coverage

1. ELIGIBLE PERSONS: students of the policyholder who enroll and make the required premium contribution for the coverage selected are Eligible Persons under the Policy. Depending on the coverage selected, coverage may continue after graduation and between school years unless the person enrolls at a different school district.
2. The Master Policy is on file with the school district and is a non-renewable policy. The student coverage selected is non-renewable and requires the student to re-enroll each school year.
3. This is a limited benefit policy.
4. COVERAGE EFFECTIVE DATE: Insurance becomes effective for a student who enrolls and makes the required premium contribution on the latest of the following dates:
 - a. the Policy Effective Date;
 - b. the date the Company receives student's completed enrollment form and the required premium payment.In no event will insurance for the Eligible Person become effective before the Policy Effective Date.
5. COVERAGE TERMINATION DATE: Coverage ends on the earlier of the date: he or she is no longer an Eligible Person, the end of the 1 year coverage term or the date the School's policy ends. All coverage ceases if the policyholder cancels the policy or when person ceases to be eligible. Termination of coverage for any reason will not affect a claim for a Covered Accident that occurs before the termination date.
6. LATE ENROLLMENT: Coverage may be purchased at any time during the school year. There is no premium reduction for any individual who enrolls late in the year.
7. CANCELLATION: Your coverage under the Policy will not be cancelled, and accordingly, premiums may not be refunded after acceptance by the Company.

Enroll online at:

www.StudentInsurance-kk.com

or by mail using attached enrollment form.

1. Complete and detach the enrollment form.
2. Make check or money order payable to Axis Insurance Company. Do not send cash. The Company is not responsible for cash payments.
3. Write your child's name on your check or money order.
4. Mail completed enrollment form with payment back to:
**K&K Insurance Group,
P.O. Box 2338
Fort Wayne, IN 46801-2338**
5. Your cancelled check, credit card billing, or money order stub will be your receipt and confirmation of payment.
6. Keep this brochure for future reference. Individual policies will not be sent to you.

Privacy Policy

We know that your privacy is important to you and we strive to protect the confidentiality of your nonpublic personal information. We do not disclose any nonpublic personal information about our customers or former customers to anyone, except as permitted or required by law. We believe we maintain appropriate physical, electronic and procedural safeguards to ensure the security of your nonpublic personal information.

Administered by:

K&K Insurance Group, P.O. Box 2338,
Fort Wayne, IN 46801-2338

 *Cut out card and retain for your records*

STUDENT INSURANCE CARD

Student's Name _____
If premium has been paid, the student whose name appears above has been insured under a Policy issued to:

School District: _____
Accident Only Coverage: ☐ 24-HOUR ☐ 24-HOUR (Summer Only Coverage)
☐ AT-SCHOOL ☐ FOOTBALL ☐ FOOTBALL (Spring Only) ☐ EXTENDED DENTAL
Paid by Check # _____ Amount Paid: _____ Date Paid: _____
Policy # _____

Underwritten by: AXIS Insurance Company
Claims Questions: K&K Insurance Group, Inc.
1712 Magnavox Way • Fort Wayne, IN 46801 • 800-237-2917

COMMON EXCLUSIONS

In addition to any benefit or coverage specific exclusion, benefits will not be paid for any loss which directly or indirectly, in whole or in part, is caused by or results from any of the following unless coverage is specifically provided for by name in the Description of Benefits Section or Conditions of Coverage Section:

1. intentionally self-inflicted injury, suicide, or any attempt while sane or insane;

2. commission or attempt to commit a felony or an assault;

3. commission of or active participation in a riot or insurrection;

4. declared or undeclared war or act of war or any act of declared or undeclared war unless specifically provided by this Policy;

5. flight in, boarding or alighting from an Aircraft, except as a passenger on a regularly scheduled commercial airline;

6. travel in any Aircraft owned, leased operated or controlled by the Policyholder, or any of its subsidiaries or affiliates. An Aircraft will be deemed to be "controlled" by the Policyholder if the Aircraft may be used as the Policyholder wishes for more than 10 straight days, or more than 15 days in any year;

7. sickness, disease, bodily or mental infirmity, bacterial or viral infection or medical or surgical treatment thereof, (including exposure, whether or not Accidental, to viral, bacterial or chemical agents) whether the loss results directly or non directly from the treatment except for any bacterial infection resulting from an Accidental external cut or wound or Accidental ingestion of contaminated food;

8. voluntary ingestion of any narcotic, drug, poison, gas or fumes, unless prescribed or taken under the direction of a Physician and taken in accordance with the prescribed dosage;

9. injuries compensable under Workers' Compensation law or any similar law;
10. operating any type of vehicle or Conveyance while under the influence of alcohol or any drug, narcotic or other intoxicant including any prescribed drug for which the Insured Person has been provided a written warning against operating a vehicle or Conveyance while taking it. Under the influence of alcohol, for purposes of this exclusion, means intoxicated, as defined by the motor vehicle laws of the state in which the Covered Loss occurred;

11. the Insured Person's intoxication. The Insured Person is conclusively deemed to be intoxicated if the level in His blood exceeds the amount at which a person is presumed, under the law of the locale in which the accident occurred, to be under the influence of alcohol if operating a motor vehicle, regardless of whether He is in fact operating a motor vehicle, when the injury occurs. An autopsy report from a licensed medical examiner, law enforcement officer's report, or similar items will be considered proof of the Insured Person's intoxication;

12. an Accident if the Insured Person is the operator of a motor vehicle and does not possess a valid motor vehicle operator's license, unless: (a) the Insured Person holds a valid learners permit and (b) the Insured Person is receiving instruction from a driver's education instructor;
13. participating in any hazardous activities, including the sports of snowmobile, ATV (all terrain or similar type wheeled vehicle), personal watercraft, sky diving, scuba diving, skin diving, hang gliding, cave exploration, bungee jumping, parachute jumping or mountain climbing;

14. medical or surgical treatment, diagnostic procedure, administration of anesthesia, or medical mishap or negligence, including malpractice unless it occurs during treatment of a Covered Injury; or

15. benefits will not be paid for services or treatment rendered by any person who is:

a. employed or retained by the Policyholder;

b. living in the Insured Person's household;

c. an Immediate Family Member, including domestic partner, of either the Insured Person or the Insured Person's Spouse; or

d. the Insured Person.

EXCLUDED EXPENSES

The following will not be considered Medically Necessary Covered Expenses unless coverage is specifically provided:

1. cosmetic surgery, except for reconstructive surgery needed as the result of a Covered Injury;

2. any elective or routine treatment, surgery, health treatment, or examination, including any service, treatment of supplies that: (a) are deemed by the Company to be experimental or investigational; and (b) are not recognized and generally accepted medical practice in the United States;

3. examination or prescriptions for, or purchase, repair or replacement of wheelchairs, braces, appliances, orthopedic
- braces, or orthotic devices;

4. treatment in any Veteran's Administration, Federal, or state facility, unless there is a legal obligation to pay;

5. services or treatment provided by persons who do not normally charge for their services, unless there is a legal obligation to pay;

6. repair or replacement of existing artificial limbs, eyes and larynx.

In no event will the Company's total payments for the Insured Person exceed the Total Maximum for all Accident Medical Benefits shown in the Schedule of Benefits.

Other Exclusions that apply to this Benefit are in the Common Exclusions Section.

ACCIDENT ONLY DEFINITIONS:

Covered Injury means Accidental bodily injury:

1. which is sustained by an Insured Person as a direct result of an unintended, unanticipated Covered Accident that is external to the body and that occurs while the injured person's coverage under the Policy is in force;
2. which results directly and independently from all other causes from a Covered Accident; and
3. which occurs while such person is participating in a Covered Activity. The Covered Injury must be caused through Accidental means. All injuries sustained by an Insured Person in any one Covered Accident, including related conditions and recurrent symptoms of these injuries, are considered a single injury.

Accident or Accidental: means a sudden, unexpected, specific and abrupt event that occurs by chance at an identifiable time and place while the Insured Person is covered under this Policy.

Covered Expenses: means expenses actually incurred by or on behalf of an Insured Person for treatment, services and supplies covered by this Policy. A Covered Expense is deemed to be incurred on the date treatment, service or supply that gave rise to the expense or the charge, was rendered or obtained.

Medically Necessary: means medical services that:

1. are essential for diagnosis, treatment or care of the Covered Injury for which it is prescribed or performed;
2. meets generally accepted standards of medical practice; and
3. are ordered by a Physician and performed under His care, supervision or order.

ACCIDENTAL DEATH AND DISMEMBERMENT BENEFITS:

Covered Loss must occur within 365 days of the Covered Accident. Not more than the Aggregate Limit of \$500,000 will be paid for all Covered Losses, Covered Accidents and Covered Injuries suffered by all Insured Persons as the result of any one Covered Accident that occurs under one of the Conditions of Coverage. This Aggregate Limit is payable only once, should more than one Condition of Coverage apply, We will pay the greater amount. If this amount does not allow all Insured Persons to be paid the amounts this Policy otherwise provides, the amount paid will be the proportion of the Insured Person's loss to the total of all losses, multiplied by the Aggregate Limit.

COVERED LOSS	BENEFIT AMOUNT
Loss of Life	\$10,000
Loss of Two or More Hands or Feet	\$10,000
Loss of Sight of Both Eyes	\$10,000
Loss of Speech and Hearing (in Both Ears)	\$10,000
Loss of One Hand or Foot and Sight in One Eye	\$10,000
Loss of One Hand or Foot	\$5,000
Loss of Sight in One Eye	\$5,000
Loss of Speech	\$5,000
Loss of Hearing (in Both Ears)	\$5,000
Loss of Hearing in One Ear	\$2,500
Loss of Thumb and Index Finger of the same Hand	\$2,500
Exposure and Disappearance	Included

Enroll online for quicker service at www.StudentInsurance-kk.com
or complete and mail this form

Student Accident Enrollment Form (School Year 2022-2023)

Student's Last Name: _____

Student's First Name: _____

Student's Middle Name: _____ Date of Birth: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Name of School District (required): _____

Name of School: _____

Grade Level: ☐ Pre-K/Headstart ☐ Kindergarten/Elementary ☐ Middle School ☐ High School/Above

Signature of Parent or Guardian: _____

Date: _____ Email Address: _____ Phone Number: _____

Student Insurance Plan Options — Check Your Selection:

Accident Only Coverage Plans	Low Option	High Option
24-HOUR	<input type="checkbox"/> \$112.00	<input type="checkbox"/> \$165.00
24-HOUR Summer Only	<input type="checkbox"/> \$39.00	<input type="checkbox"/> \$51.00
AT-SCHOOL	<input type="checkbox"/> \$30.00	<input type="checkbox"/> \$38.00
HIGH SCHOOL FOOTBALL COVERAGE Full Year	<input type="checkbox"/> \$176.00	<input type="checkbox"/> \$293.00
HIGH SCHOOL FOOTBALL COVERAGE Spring Only <i>For New Players</i>	<input type="checkbox"/> \$76.00	<input type="checkbox"/> \$124.00
HIGH SCHOOL FOOTBALL and AT-SCHOOL <i>Covers all athletics</i>	<input type="checkbox"/> \$206.00	<input type="checkbox"/> \$331.00
HIGH SCHOOL FOOTBALL and 24-HOUR <i>Covers all athletics</i>	<input type="checkbox"/> \$288.00	<input type="checkbox"/> \$458.00

Enclose check for total payment payable to: **AXIS INSURANCE COMPANY**. Checks, money orders, or credit cards accepted.

DO NOT SEND CASH

TOTAL ENCLOSED: \$ _____

See Important Notice - Fraud Warning on next page.

Mail this completed form with payment back to: **K&K Insurance Group, P.O. Box 2338, Fort Wayne, IN 46801-2338**

Complete this section only if you wish to pay with a Credit Card

Full name as it appears on card

First Name: _____ MI: _____ Last Name: _____

Billing Address (if different than above)

Street # _____ Address _____ Apt # _____

City: _____ State: _____ Zip: _____

Card Number: Expiration Date: Month: Year:

Cardholder signature: _____

Company does not issue refunds nor accept responsibility for cash payments. (Rejection of check or credit card by bank for any reason, will invalidate insurance.)

IMPORTANT NOTICE - FRAUD WARNING

- **In General, and specifically for residents of Arkansas, Illinois, Louisiana, Rhode Island and West Virginia:** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.
- **For residents of Alabama:** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to restitution fines and confinement in prison, or any combination thereof.
- **For residents of Colorado:** It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado division of insurance within the department of regulatory agencies.
- **For residents of the District of Columbia:** WARNING: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.
- **For residents of Florida:** Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.
- **For residents of Kentucky:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.
- **For residents of Maine, Tennessee and Washington:** It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.
- **For residents of Oregon:** Any person who knowingly and willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance may be guilty of a crime and may be subject to fines and confinement in prison.
- **For residents of Maryland:** Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.
- **For residents of New Jersey:** Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.
- **For residents of New Mexico:** ANY PERSON WHO KNOWINGLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR KNOWINGLY PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO CIVIL FINES AND CRIMINAL PENALTIES.
- **For residents of New York:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.
- **For residents of Ohio:** Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.
- **For residents of Oklahoma:** WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.
- **For residents of Pennsylvania:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.
- **For residents of Texas:** Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.
- **For residents of Virginia:** Any person who with the intent to defraud or knowing that he is facilitating a fraud against an insurer submits an application or files a false or deceptive statement may have violated state law.

NorthWood High School
Participant and Parent Athletic Acknowledgement

As a prospective athlete of NorthWood High School I acknowledge that:

1. Participation in high school athletics is a privilege, not a right, which carries with it varying degrees of honor, responsibility, and sacrifice.
2. There are certain risks and injuries contingent upon my participation in practices, contests, and activities.
3. I have read the NorthWood High School Code of Conduct of Athletes, and understand the expectations of my conduct, and the consequences of non-compliance.
4. I attended the mandatory meeting in which the Athletic Code and Rules for Athletes were reviewed, or I have met with the Athletic Director and covered the appropriate materials.
5. Previously, I have signed the NorthWood High School Drug Education and Testing Program consent form. If this has not been done in the past, please contact the Athletic Director.
6. I have read the following page concerning the supplemental athletic insurance policy and understand its implication.

Please sign readable signature:

Athlete's Signature: _____ **Grade:** _____

Parent's Signature: _____ **Date:** _____



Student Athlete Permission Slip for Game Transportation

Student athletes are expected to travel with the team to a contest and return with the team on the team bus. The coach may require student athletes to ride together on the team bus as part of the athletic program.

Exception: Students must have the prior approval of the coach/AD if they are not riding the bus to or from an athletic event. The coach must personally release the student to the parent or parent designee after the game. With the coach's approval, a student may travel with his/her parents or the parent of a teammate if there is advance consent provided, in writing, prior to the trip. Student athletes will not be released to another student for transportation.

_____ has permission to ride with
(Name of student athlete)
_____ for travel **to / from** (Name of
parent/parent designee) (circle)

the athletic event to be held on

_____. (Date)

Signature of parent/guardian

Contact Information

_____ Home/Office # and Cell #

*My signature indicates that I have read the transportation policy for athletes
printed at the top of this page.*



RIDER PERMISSION

Student Athlete Transportation Permission Slip

Student-Athlete Riding with Student-Athlete

I give my permission to _____ to (name of **DRIVER**)
transport my child _____ (name of child or children)
to, from and during these practices, activities, meetings, and/or athletic seasons
listed below (please list as much detail as possible).

During these activities I may be reached at:

Home Phone #

Mobile Phone #

If I cannot be reached in the event of an emergency, the following person is authorized to act on my behalf:

Name

Phone

Relationship

Signature of Parent/Legal Guardian

Date

*Parent of Driver must sign the back of this form as well!



DRIVER PERMISSION

Student Athlete Transportation Permission Slip

Student-Athlete Riding with Student-Athlete

I give my permission to _____ to (name of **RIDER**) to be transported by my child _____ (name of child or children) to, from and during these practices, activities, meetings, and/or athletic seasons listed below (please list as much detail as possible).

During these activities I may be reached at:

Home Phone #

Mobile Phone #

If I cannot be reached in the event of an emergency, the following person is authorized to act on my behalf:

Name

Phone

Relationship

Signature of Parent/Legal Guardian

Date

*Parent of Rider must sign the back of this form as well!



ATHLETIC & FINE ARTS

CONFLICT POLICY

Priority of Events

1. IHSAA Tournament Contest or ISSMA Contest
2. Athletic Contest or Curricular Fine Arts Performance
3. Non-Curricular Fine Arts Performance
4. Athletic or Fine Arts Practice/Rehearsal

A higher priority event will take precedence over a lesser priority event.

Examples:

IHSAA Sectional Tennis match (#1) over Maple Syrup Festival performance (#3)
ISSMA Organizational Contest (#1) over NLC Baseball game (#2)
Any performance or athletic contest will always take priority over practice/rehearsal

When two activities at the same priority level conflict:

1. Students will notify Coaches/Directors of both programs affected before either season begins.
2. Coaches/Directors will consider all conflicts throughout the season and negotiate an agreed upon sharing plan. Coaches/Directors will communicate this plan to the student and their parents. Students will be responsible for fulfilling the agreed upon sharing schedule.
3. If no sharing agreement is reached, the student will choose between the events, with the understanding that Coaches/Directors will take reasonable steps to adjust accordingly, including make-up work for missing curricular performances.
4. Changes-
 - a. Any changes to the agreed upon plan must be initiated by the Coach/Director 2-weeks prior to the conflict. Changes should not be initiated by the student.
 - b. Last minute changes are not practical to either program involved. Any events being re-scheduled or added within the 2-week window should be done so with the understanding that shared students may not be available to the program making the change.

*For use only when no sharing agreement is reached between Coach/Director

Athletic – Fine Arts Conflict Waiver

_____ (Student Name) has a conflict between _____ (Athletic Event) and
_____ (Fine Arts Event) on _____ (Conflict Date). The student athlete is choosing to
participate in _____ (Event) with the understanding that reasonable adjustments will be made by
the Coach/Director to cover for their absence.

Signature of Student _____

Signature of Parent _____

Today's Date _____